



**ABHINAV EDUCATION SOCIETY'S
INSTITUTE OF MANAGEMENT & RESEARCH**

(Approved by AICTE New Delhi, Affiliated to Savitribai Phule Pune University)
S.No. 23/3/2/2, A/P Narhe, Tal. -Haveli, Pune -411041

NAAC CGPA 2.73 (Grade B+)
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Sri. Rajeev Jagtap
(B.Sc., M.M.S.)
FOUNDER PRESIDENT

Mrs. Sunita R. Jagtap
(B.Com., L.L.B.)
FOUNDER SECRETARY

Dr. Abhijeet Kaiwade
(Ph.D., M.C.A., M.B.A.)
DIRECTOR

Date: 15/12/2025

NOTICE

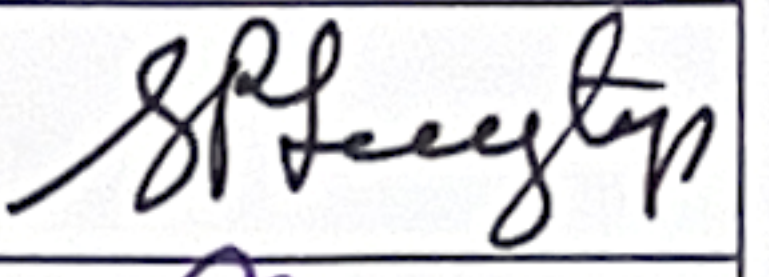

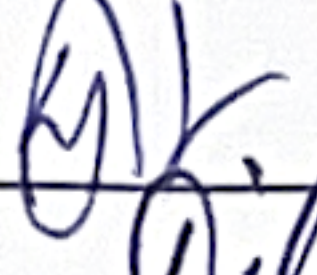
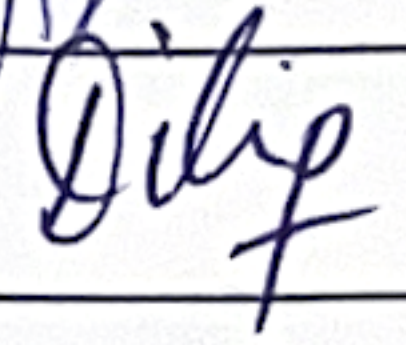
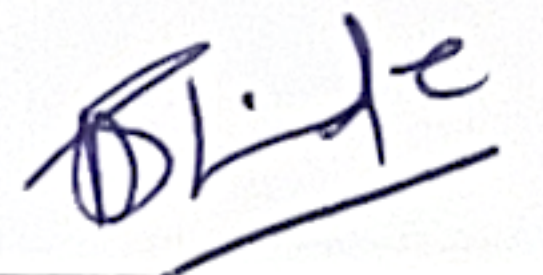

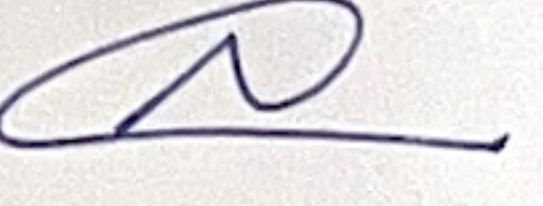
This is to inform all members that IQAC meeting is scheduled on
Saturday, December 20, 2025, at 11:00 AM in the Conference hall.


Agenda of Meeting:

1. Review & confirmation of Minutes of last meeting (20/09/2024).
2. Action Taken Reports & Proposals from September 2024 meeting.
3. Review of Mental Health Mandala Policy implementation progress for MBA/MCA students.
4. Mid-year Academic Performance Review
5. Quality Benchmarks Update:
 - Teaching methodology improvements (Bloom's integration status)
6. Development of Continuous Improvement System:
 - Faculty training on resilience teaching modules
7. December Action Items:
 - IQAC Audit preparation for June 2026
 - Student feedback integration into syllabus revision
8. Any other point with permission of Chair.

Notice for the IQAC meeting On 20th Dec 2025

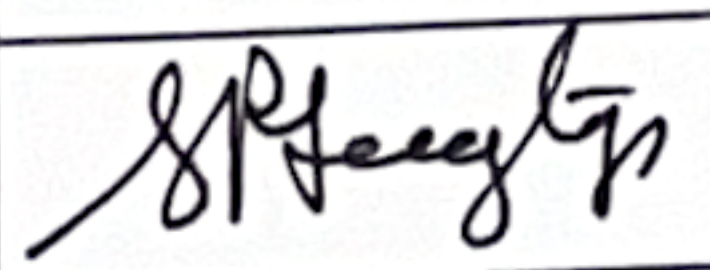
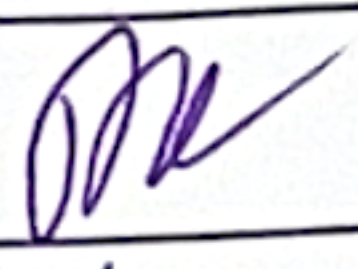

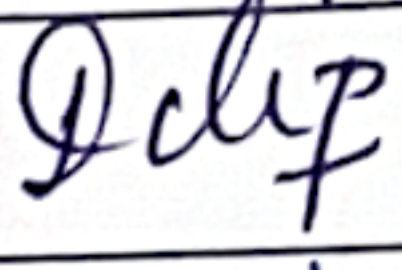
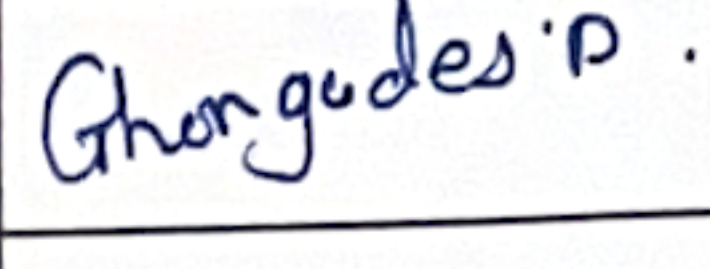

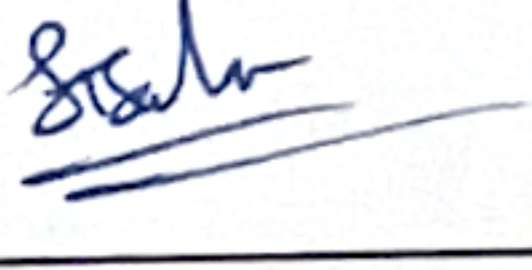
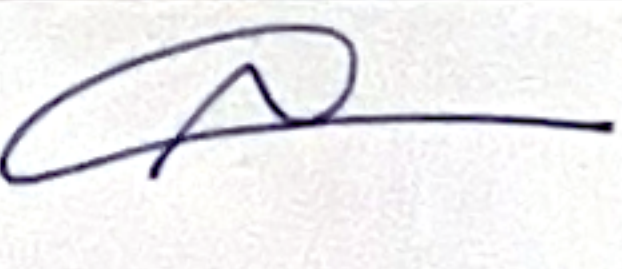
Name of the committee Members:


Sr.No	Member	Designation	Sign
1	Mrs.Sunita Rajeev Jagtap	Management / Secretary AES	
2	Dr. Abhijeet Kaiwade	Director and Chairperson	
3	Prof.Suraj Hingane	Faculty Member	
4	Prof. Dilip Jadhav	Faculty Member	
5	Dr. Sharmila Ghongade	Women Faculty Member	Ghongades'D.
6	Mr. Dhruv Sanjeev Jagtap	Management Member	
7	Dr.Savita Shinde	Educationist	
8	Mr.Santosh Salunke	Administrative Staff (Member)	
9	Mr.Sanjay More	Local Representative (Member)	
10	Miss.Rutuja Jagtap	Student Member	
11	Mr.Nirmohi Jagtap	Alumni Representative (Member)	
12	Mr.Sanjeev Khedkar	Expert from Industry (Member)	
13	Dr.Neeta Bendre	IQAC Co-ordinator	


Dr. Abhijeet Kaiwade
Director

Attendance for the IQAC meeting held on 20th Dec 2025 at 11am

Name of the committee Members:

Sr.No	Member	Designation	Sign
1	Mrs.Sunita Rajeev Jagtap	Management / Secretary AES	
2	Dr. Abhijeet Kaiwade	Director and Chairperson	
3	Prof.Suraj Hingane	Faculty Member	
4	Prof. Dilip Jadhav	Faculty Member	
5	Dr. Sharmila Ghongade	Women Faculty Member	
6	Mr. Dhruv Sanjeev Jagtap	Management Member	
7	Dr.Savita Shinde	Educationist	
8	Mr.Santosh Salunke	Administrative Staff (Member)	
9	Mr.Sanjay More	Local Representative (Member)	
10	Miss.Rutuja Jagtap	Student Member	
11	Mr.Nirmohi Jagtap	Alumni Representative (Member)	
12	Mr.Sanjeev Khedkar	Expert from Industry (Member)	
13	Dr.Neeta Bendre	IQAC Co-ordinator	


Dr. Abhijeet Kaiwade
Director

22/12/2025

Agenda of Meeting:

1. Review & confirmation of Minutes of last meeting (20/09/2025).
2. Action Taken Reports & Proposals from September 2025 meeting.
3. Review of Mental Health Mandala Policy implementation progress for MBA/MCA students.
4. Mid-year Academic Performance Review
5. Quality Benchmarks Update:
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8. Any other point with permission of Chair.

Minutes of Meeting - December 2025

Dr. Abhijeet, the Director, presided over the session, while Dr. Neeta, IQAC Coordinator and HOD of MBA, delivered the primary updates. Discussions on each agenda item led to clear, consensus-driven resolutions.

Agenda 1: Review of Previous Minutes

Dr. Neeta circulated the minutes from the 20/09/2025 meeting. Members reviewed action items and other specifics, identifying no discrepancies. Decision: Approved unanimously as an accurate account.

Agenda 2: Action Taken Reports

Dr. Neeta highlighted 85% progress on September 2025 actions, including the rollout of feedback applications, though two proposals lagged due to funding constraints. Dr. Abhijeet urged prompt resolutions.

Decision: Report endorsed; remaining tasks to conclude by February 2026, monitored via weekly updates.

Agenda 3: Progress on Mental Health Policy

As Nodal Officer, Dr. Neeta updated that the Mandala Policy stands at 70% completion, with 150 MBA and MCA students participating in art-therapy sessions—though additional trainers are required. Prof. Suraj praised the strong MCA engagement. Dr. Abhijeet recommended a daily check-in app.

Decision: Recruit two counselors; achieve full implementation by March 2026; monitor through monthly records.

Agenda 4: Mid-Year Performance Review

Dr. Neeta, HOD of MBA, presented an 82% overall pass rate, with MBA excelling in core subjects but MCA electives at 75%. Attendance shortfalls emerged as a key concern. Dr. Abhijeet called for immediate interventions.

Decision: Introduce "buddy pairs" for struggling students; implement weekly progress tracking via dashboard starting January 2026.

Agenda 5: Quality Benchmarks - Bloom's Taxonomy Update

Dr. Neeta noted that 60% of classes now incorporate Bloom's Taxonomy for advanced cognitive levels such as "analyze" and "create," citing MBA project debates as examples. Prof. Suraj shared MCA quiz-based innovations.

Decision: Target 100% adoption by term's end; HODs to conduct peer classroom observations in February 2026.

Agenda 6: Continuous Improvement - Faculty Training

Dr. Neeta suggested VR-based sessions on teaching resilience for 20 faculty members, aligning with NAAC standards. Dr. Abhijeet greenlit an external facilitator.

Decision: Launch four hybrid workshops from January 2026; ensure certification for all participants by April.

Agenda 7: December Action Items

IQAC Audit Preparation: Dr. Neeta outlined essential documents for the June 2026 audit and proposed mock drills.

Student Feedback Integration: Embed into 20% of syllabus revisions.

Dr. Abhijeet tasked HODs with oversight.

Decision: Establish two sub-teams; submit monthly reports to the Director by the 15th of each month.

Agenda 8: Any Other Business

No additional matters surfaced. Dr. Abhijeet expressed appreciation to the team.

Next Meeting: March 2026.