



**ABHINAV EDUCATION SOCIETY'S
INSTITUTE OF MANAGEMENT & RESEARCH**

(Approved by AICTE New Delhi, Affiliated to Savitribai Phule Pune University)
S.No. 23/3/2/2, A/P Narhe, Tal. -Havell, Pune -411041

NAAC CGPA 2.73 (Grade B+)
Email: abhinavmba.institute@yahoo.com



Sri. Rajeev Jagtap
(B.Sc., M.M.S.)
FOUNDER PRESIDENT

Mrs. Sunita R. Jagtap
(B.Com., L.L.B.)
FOUNDER SECRETARY

Dr. Abhijeet Kaiwade
(Ph.D., M.C.A., M.B.A.)
DIRECTOR

Date: 14/08/2026

NOTICE

This is to inform all esteemed members that the IQAC Meeting is scheduled to be held on Saturday, 22nd August 2026, at 11:00 AM in the Conference hall.

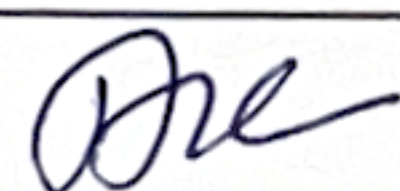
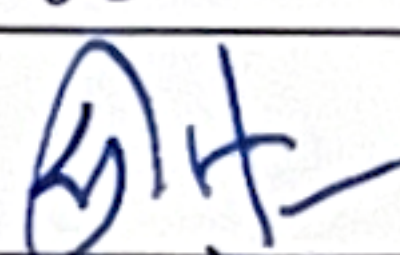
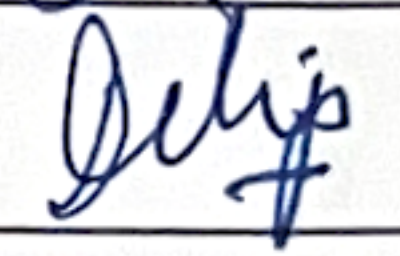
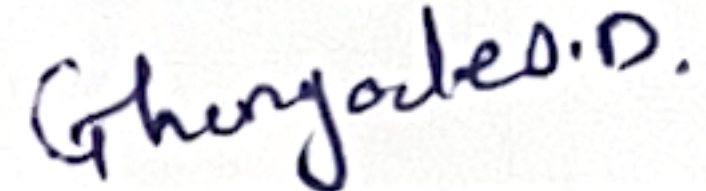
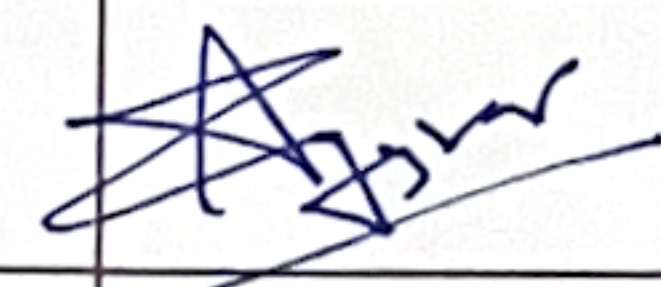
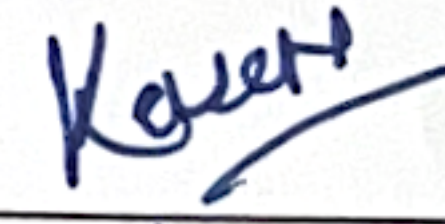
Agenda of the Meeting:

1. Confirmation of Previous IQAC Minutes
2. First-Year Student Induction Programme
3. NBA-Compliant Academic Documentation
4. Faculty Development & Research Promotion
5. Student Mentoring & Placement Readiness
6. Industry-Academia Collaboration
7. Value-Added & Certification Courses
8. Strategic MoUs with NWAC & SPPU
9. AQAR, NAAC & Quality Enhancement
10. Integrated MCA Programme – 2027–28 Proposal
11. Innovation, Entrepreneurship & Incubation

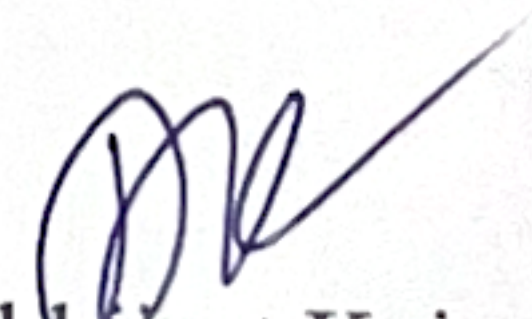


Notice for the IQAC meeting Scheduled on 22nd August 2026

Name of the committee Members:

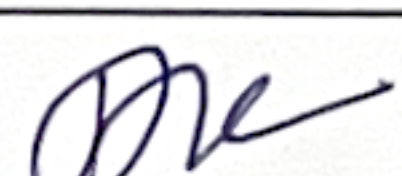
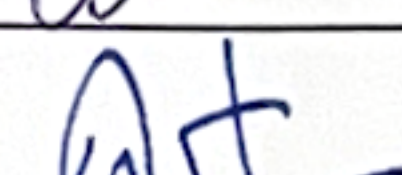
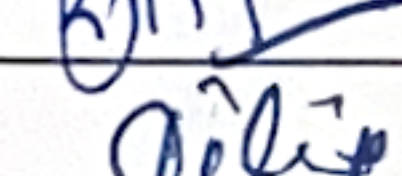
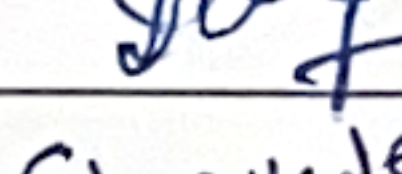
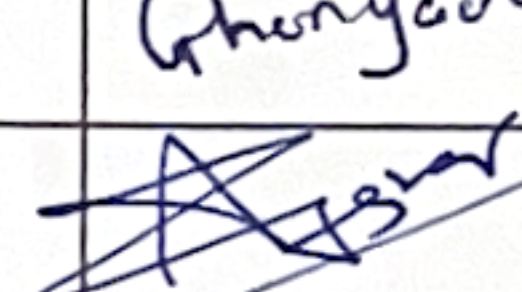
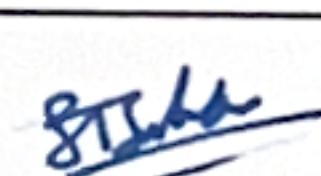
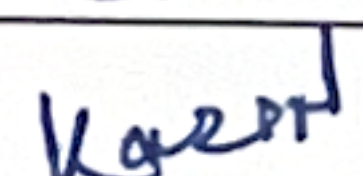
Sr.No	Member	Designation	Sign
1	Mrs.Sunita Rajeev Jagtap	Management / Secretary AES	
2	Dr. Abhijeet Kaiwade	Director and Chairperson	
3	Prof. Suraj Hingane	Faculty Member	
4	Prof. Dilip Jadhav	Faculty Member	
5	Dr. Sharmila Ghongade	Women Faculty Member	
6	Mr. Dhruv Sanjeev Jagtap	Management Member	
7	Dr. Savita Shinde	Educationist	
8	Mr. Santosh Salunke	Administrative Staff (Member)	
9	Mr. Sanjay More	Local Representative (Member)	
10	Mr.Nadim Kazi	Student Member	
11	Mr.Nirmohi Jagtap	Alumni Representative (Member)	
12	Mr.Sanjeev Khedkar	Expert from Industry (Member)	
13	Dr. Neeta Bendre	IQAC Co-ordinator	




Dr. Abhijeet Kaiwade
Director

Attendance for the IQAC meeting held on 22nd August 2026 at 11am

Name of the committee Members:

Sr.No	Member	Designation	Sign
1	Mrs.Sunita Rajeev Jagtap	Management / Secretary AES	
2	Dr. Abhijeet Kaiwade	Director and Chairperson	
3	Prof.Suraj Hingane	Faculty Member	
4	Prof. Dilip Jadhav	Faculty Member	
5	Dr. Sharmila Ghongade	Women Faculty Member	
6	Mr. Dhruv Sanjeev Jagtap	Management Member	
7	Dr.Savita Shinde	Educationist	
8	Mr.Santosh Salunke	Administrative Staff (Member)	
9	Mr.Sanjay More	Local Representative (Member)	
10	Mr.Nadim Kazi	Student Member	
11	Mr.Nirmohi Jagtap	Alumni Representative (Member)	
12	Mr.Sanjeev Khedkar	Expert from Industry (Member)	
13	Dr. Neeta Bendre	IQAC Co-ordinator	




Dr. Abhijeet Kaiwade

Minutes of meeting dated 22nd August 2026

Agenda 1: Confirmation of Previous IQAC Minutes

Discussion:

The minutes of the previous IQAC meeting held on 16th march 2026 were read out by the IQAC Coordinator Dr. Neeta . The Action Taken Report (ATR) on the resolutions of the last meeting was presented, highlighting the status of each decision. Members reviewed the minutes and ATR, and suggested minor corrections where required.

Decision/Resolution:

The minutes of the previous IQAC meeting were confirmed unanimously without major amendments.

The Action Taken Report was accepted and directed to be uploaded on the institute website as per NAAC/AQAR guidelines.

Agenda 2: First-Year Student Induction Programme

Discussion:

In line with AICTE and SPPU guidelines, the need for a structured Induction Programme for first-year MBA/MCA students was discussed. The programme should cover institutional orientation, academic processes, mental health awareness, value education, skill development, and career guidance. It was proposed to conduct a 21 days induction at the beginning of the academic year, involving senior faculty, alumni, and industry experts.

Decision/Resolution:

A 21-day Induction Programme will be conducted for all first-year students from 17th August 2026 to 6th Sept 2026.

A convener and committee will be appointed to design the schedule, including sessions on:

- Institute vision, rules, and academic calendar
- Library, lab, and LMS orientation
- Anti-ragging, gender sensitization, and mental health
- Basic technical/management skills and communication
- Interaction with alumni and industry mentors

Attendance will be mandatory, and a feedback form will be collected for continuous improvement.

Budget approval for refreshments, resource persons, and materials was granted up to Rs. [Amount].

Agenda 3: NBA-Compliant Academic Documentation

Discussion:

The committee evaluated course files, lesson plans, lab manuals, and assessment records against NBA accreditation norms.

Decision/Resolution:

Standardization: IQAC will release uniform templates for lesson plans & assessment blueprints.

Capacity Building: Faculty training on OBE framework and NBA documentation will take place in October 2026.

Mandatory SWAYAM FDPs: MBA and MCA faculty must complete the following SWAYAM courses covering CO-PO mapping and rubric design: Accreditation and Outcome Based Learning (NPTEL)

Quality Assurance: An internal academic audit will take place in January 2027.

Agenda 4: Faculty Development & Research Promotion

Discussion:

The need to enhance faculty qualifications, research output, and pedagogical skills was emphasized. Current data on faculty publications, FDPs attended, PhD enrollments, and research projects were presented. Members discussed strategies to encourage Scopus/Web of Science publications, book chapters, patents, and consultancy projects. The role of seed funding, reduced teaching load for researchers, and recognition was highlighted.

Decision/Resolution:

A Faculty Development Programme (FDP) on research methodology and publication writing will be conducted in November 2026.

Faculty are encouraged to apply for AICTE/UGC/industry-funded projects; a research cell will assist with proposal drafting.

Agenda 5: Student Mentoring & Placement Readiness

Discussion:

The existing mentor-mentee system was reviewed. The placement cell presented data on internships, training programs, and placement statistics. Members stressed the need for early career planning, aptitude training, soft skills development, and industry certifications from the first year.

Decision/Resolution:

The mentor-mentee system will be strengthened with monthly meetings, documented in a mentor register.

Mentors will guide students on academic progress, attendance, internships, and career goals.

The Training & Placement Cell will conduct aptitude, GD, and mock interview sessions from Semester 1.

Students will be encouraged to complete online certifications (NPTEL, Coursera, etc.) as part of their development.

Agenda 6: Industry-Academia Collaboration

Discussion:

The importance of industry partnerships for internships, live projects, guest lectures, and curriculum feedback was discussed. Current MoUs and their utilization were reviewed. Members suggested appointing Professors of Practice, involving industry experts in board of studies, and organizing industry visits and hackathons.

Decision/Resolution:

Each department will identify at least 3 new industry partners for MoUs. Guest lectures by industry experts will be conducted once a month per department.

Agenda 7: Value-Added & Certification Courses

Discussion:

The committee discussed the introduction of Value-Added Courses (VACs) and certification programs to enhance student employability. Departments presented proposals for courses in areas like data analytics, digital marketing, Python, cloud computing, soft skills, and entrepreneurship. The need for industry-recognized certificates and credit-based VACs was emphasized.

Decision/Resolution:

Each department will offer at least 2 VACs of 30-45 hours duration in the academic year [2026-27].

Courses will be mandatory for all students, with certificates issued upon completion.

Agenda 8: Strategic MoUs with NWAC & SPPU

Discussion:

Proposals for Memoranda of Understanding (MoUs) with NWAC (National Women's Entrepreneurship Centre / or relevant body) and SPPU were presented. The MoUs aim to support women entrepreneurship, skill development, research collaboration, and student exchange. Benefits such as funding, training, incubation support, and joint events were outlined.

Decision/Resolution:

The draft MoUs with NWAC and SPPU were approved in Director. Progress will be reviewed in the next IQAC meeting.

Agenda 9: AQAR, NAAC & Quality Enhancement

Discussion:

The status of Annual Quality Assurance Report (AQAR) submission for the year 2026-27 was reviewed. Members discussed the upcoming NAAC re-accreditation cycle and the need for continuous quality enhancement through audits, feedback, and best practices.

Decision/Resolution:

Internal Quality Audits (academic, administrative, green, energy) will be conducted as per calendar.

Best practices and success stories will be documented for NAAC.

AQAR and minutes will be uploaded on the institute website for transparency.

Agenda 10: Integrated MCA Programme - 2027-28 Proposal

Discussion:

A proposal to launch an Integrated MCA programme from the academic year 2027-28 was presented. The rationale includes early specialization, industry alignment, and better placement opportunities. The curriculum structure, eligibility, intake, infrastructure requirements, and SPPU affiliation process were discussed.

Decision/Resolution:

The proposal for Integrated MCA (2027-28) was approved in Governing Body meeting.

Infrastructure needs (labs, faculty, library) will be assessed and budgeted.

Agenda 11: Innovation, Entrepreneurship & Incubation

Discussion:

The role of the institute in fostering innovation, startups, and entrepreneurship was discussed. Members suggested idea labs, hackathons, startup bootcamps, IP filing support, and industry mentoring. Linkages with MSME, Startup India, and local incubators were proposed.

Decision/Resolution:

Students will be encouraged to participate in hackathons and apply for patents/IP.

Progress will be monitored through quarterly reports to IQAC.

Action Taken Report of IQAC meeting dated 22nd August 2026

Agenda 1: Confirmation of Previous IQAC Minutes

Status: Completed

Minutes confirmed unanimously. ATR uploaded on institute website.

Agenda 2: First-Year Student Induction Programme

Status: In Progress

21-day induction programme scheduled from 17th August 2026 to 6th Sept 2026. Convener and committee appointed. Schedule finalized with sessions on orientation, anti-ragging, skills, and alumni interaction.

Agenda 3: NBA-Compliant Academic Documentation

Status: In Progress

Standard templates circulated. 60% departments submitted updated course files with CO-PO/PSO mapping. Faculty training on OBE planned for October 2026. Internal audit scheduled for January 2026

Agenda 4: Faculty Development & Research Promotion

Status: In Progress

FDP on research methodology scheduled for November 2026. Research cell assisting with project proposals. Incentive policy for publications reaffirmed. Quarterly research bulletin planned.

Agenda 5: Student Mentoring & Placement Readiness

Status: Completed

Mentor registers distributed. Monthly mentor-mentee meetings initiated. Placement training started from Semester 1. Students encouraged for online certifications.

Agenda 6: Industry-Academia Collaboration

Status: In Progress

Guest lectures conducted monthly. Internship portal under development. Industry-Academia Meet planned for October 2026.

Agenda 7: Value-Added & Certification Courses

Status: In Progress

12 VACs proposed; 8 approved for current semester. VAC coordinator appointed. Courses mandatory with certificates. Details to be uploaded on website.

Agenda 8: Strategic MoUs with NWAC & SPPU

Status: Pending

MoUs approved in Director. Currently under legal vetting. Joint committee to be formed post-approval.

Agenda 9: AQAR, NAAC & Quality Enhancement

Status: In Progress

70% data collection complete. Internal audits scheduled. Best practices being documented.

Agenda 10: Integrated MCA Programme - 2027-28 Proposal

Status: In Progress

Syllabus draft 50% complete. Infrastructure assessment ongoing. SPPU submission planned.

Agenda 11: Innovation, Entrepreneurship & Incubation

Status: Pending

Innovation Cell coordinator appointed. Students encouraged for hackathons and patents.