



**ABHINAV EDUCATION SOCIETY'S
INSTITUTE OF MANAGEMENT & RESEARCH**

(Approved by AICTE New Delhi, Affiliated to Savitribai Phule Pune University)
S.No. 23/3/2/2, A/P Narhe, Tal. -Haveli, Pune -411041

NAAC CGPA 2.73 (Grade B+)
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Sri. Rajeev Jagtap
(B.Sc., M.M.S.)
FOUNDER PRESIDENT

Mrs. Sunita R. Jagtap
(B.Com., L.L.B.)
FOUNDER SECRETARY

Dr. Abhijeet Kaiwade
(Ph.D., M.C.A., M.B.A.)
DIRECTOR

Date: 09/03/2026

NOTICE

This is to inform all members that IQAC meeting is scheduled on Monday
16th March 2026, at 11:00 AM in the Conference hall.

Agenda of Meeting:

1. Review & confirmation of Minutes of last meeting (20/12/2025).
2. Action Taken Report (ATR) from last meeting
3. Progress Review of Ongoing Initiatives
 - a. Mental Health Mandala Policy
 - b. Faculty resilience training
4. New Proposals and Quality Benchmarks
 - a. Certificate courses aligned with industry needs
 - b. Hackathon preparations (problem statements finalized?)
 - c. Staff development program themes/resource persons
 - d. Audit Preparation and Compliance Updates



e.IQAC Audit June 2026 (mock drills conducted?)

f.PhD guide/student registrations (Research Committee status?)

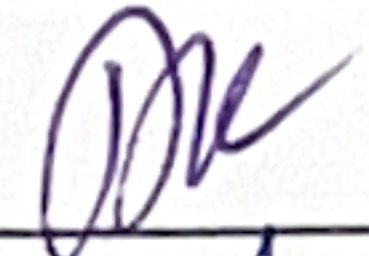
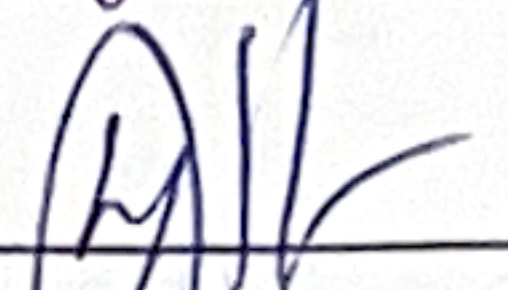
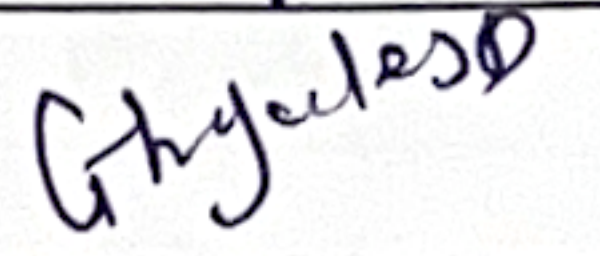
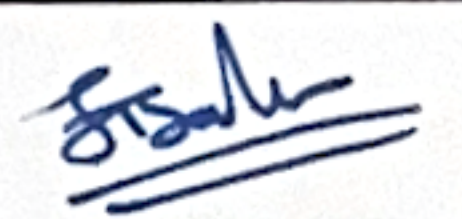
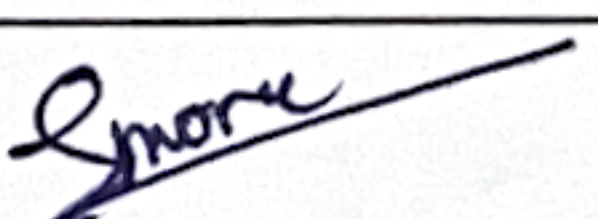
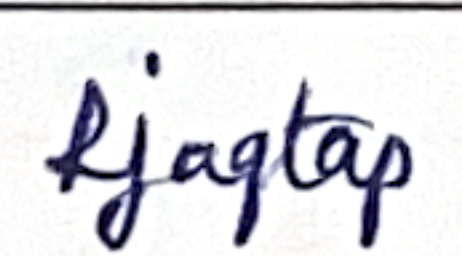
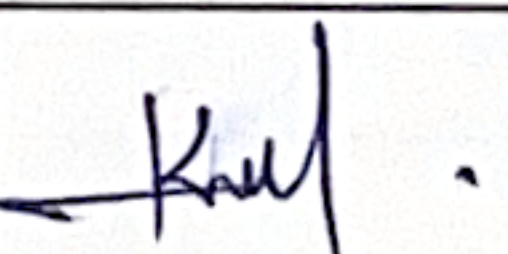
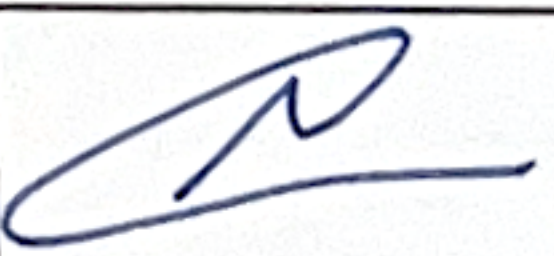
5.Any other points with Chair's permission



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Notice for the IQAC meeting Scheduled on 16th March 2026

Name of the committee Members:

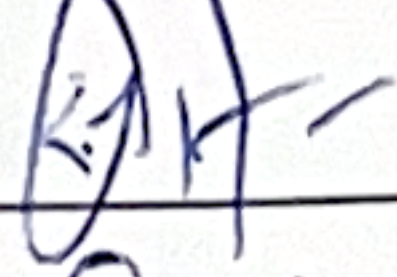
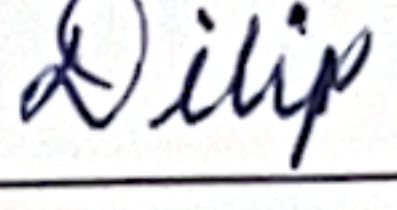
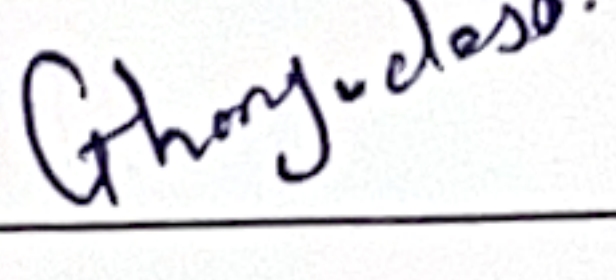
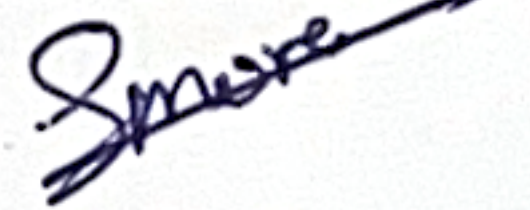
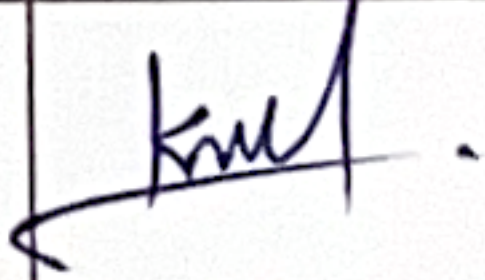
Sr.No	Member	Designation	Sign
1	Mrs.Sunita Rajeev Jagtap	Management / Secretory AES	
2	Dr. Abhijeet Kaiwade	Director and Chairperson	
3	Prof.Suraj Hingane	Faculty Member	
4	Prof. Dilip Jadhav	Faculty Member	
5	Dr. Sharmila Ghongade	Women Faculty Member	
6	Mr. Dhruv Sanjeev Jagtap	Management Member	
7	Dr.Savita Shinde	Educationist	
8	Mr.Santosh Salunke	Administrative Staff (Member)	
9	Mr.Sanjay More	Local Representative (Member)	
10	Miss.Rutuja Jagtap	Student Member	
11	Mr.Nirmohi Jagtap	Alumni Representative (Member)	
12	Mr.Sanjeev Khedkar	Expert from Industry (Member)	
13	Dr.Neeta Bendre	IQAC Co-ordinator	




Dr. Abhijeet Kaiwade
Director

Attendance for the IQAC meeting held on 16th March 2026 at 11am

Name of the committee Members:

Sr.No	Member	Designation	Sign
1	Mrs.Sunita Rajeev Jagtap	Management / Secretory AES	
2	Dr. Abhijeet Kaiwade	Director and Chairperson	
3	Prof.Suraj Hingane	Faculty Member	
4	Prof. Dilip Jadhav	Faculty Member	
5	Dr. Sharmila Ghongade	Women Faculty Member	
6	Mr. Dhruv Sanjeev Jagtap	Management Member	
7	Dr.Savita Shinde	Educationist	
8	Mr.Santosh Salunke	Administrative Staff (Member)	
9	Mr.Sanjay More	Local Representative (Member)	
10	Miss.Rutuja Jagtap	Student Member	
11	Mr.Nirmohi Jagtap	Alumni Representative (Member)	
12	Mr.Sanjeev Khedkar	Expert from Industry (Member)	
13	Dr.Neeta Bendre	IQAC Co-ordinator	




Dr. Abhijeet Kaiwade
Director

Minutes of IQAC Meeting – 16th March 2026

Dr. Abhijeet (Director) chaired the meeting, with Dr. Neeta (IQAC Coordinator, HOD-MBA) presenting key updates. All members participated actively.

Agenda 1: Confirmation of Minutes (20/12/2025)

Minutes reviewed; no discrepancies noted.

Decision: Approved unanimously.

Agenda 2: Action Taken Report from December 2025

Dr. Neeta reported 92% completion: buddy pairs operational, 3/4 resilience workshops done. Mental Health Policy at 85%.

Decision: ATR endorsed; remaining 8% by April end.

Agenda 3: Progress Review

a. Mental Health student Policy: 85% complete; 1 counselors recruited, 102 students covered.

b. Faculty Resilience Training: 2 workshops completed.

Agenda 4: New Proposals & Benchmarks

a. Certificate Courses: Digital Marketing & Data Analytics proposed; industry validated.

b. Hackathon: Problem statements finalized; 5 industry mentors confirmed.

c. Staff Development Program: 5-day plan ready (AI tools, research paper writing); resource persons identified.

d. Audit Preparation: Mock drills scheduled April;

e. IQAC Audit June 2026: Document checklist 90% ready.

f. PhD Registrations: 4 guides, 8 students registered; Research Committee reports full compliance.

Agenda 5: Any Other Points

None raised. Next meeting: June 2026 (pre-audit review).

Action Taken Report

Agenda 3a: Mental Health Policy

Recruit 2 counselors ✓ Completed

Full implementation by March ✓ 85% - App live
Next: April utilization report. Responsible: Dr. Neeta

Agenda 3b: Faculty Training

4 workshops ✓ 3/4 completed
Next: Final workshop April; full certification. Responsible: Dr. Neeta

Agenda 4a: Certificate Courses

Actions: Finalize curriculum, launch pilot batch May 2026
Responsible: Both HODs Deadline: April 30

Agenda 4b: Hackathon

Actions: Finalize logistics, student registration drive
Responsible: Prof. Suraj Deadline: April 15

Agenda 4c: Staff Development Program

Actions: Finalize dates/budget, issue invitations
Responsible: Both HODs Deadline: Submit plan by March 31

Agenda 4d: IQAC Audit Prep

Actions: Conduct 2 mock drills, finalize document repository
Responsible: IQAC Deadline: April 30

Agenda 4f: PhD Registrations

Actions: Submit compliance report to authorities
Responsible: Research Committee Deadline: March 31